

Minutes of the Health & Human Services Board & Committee

Thursday, June 14, 2012

Chairs Farrell and Yerke called the meeting to order at 1:00 p.m. Introductions were exchanged.

Committee Members Present: Supervisors Jim Batzko, Janel Brandtjen, Kathleen Cummings, Jim Jeskewitz, and Gilbert Yerke. **Absent:** Supervisors Cathleen Slattery, and Bill Zaborowski.

Board Members Present: Citizen Members Dennis Farrell, Dr. Peter Geiss, Flor Gonzalez, Mike O'Brien, and Joe Vitale. Supervisors Jim Batzko, Janel Brandtjen, Jim Jeskewitz, and Duane Paulson. **Absent:** Citizen Member Lori Cronin and Supervisor Bill Zaborowski.

Also Present: Legislative Policy Advisory Sarah Spaeth, Health & Human Services Director Peter Schuler, Health & Human Services Deputy Director Antwayne Robertson, Veterans Services, Veterans Services Officer Tom Ludka, Veterans Services Aide Claire Layton, Public Health Manager Nancy Healy-Haney, Public Health Supervisor Rosie Kapp, Adolescent & Family Services Division Manager Peter Slesar, Supervisor Juvenile Services Unit I Terry Cook, Supervisor Juvenile Services Unit II Todd McDonell, Supervisor Family Services Unit II Jeri Shryock, Juvenile Center Coordinator Mike Sturdevant, Intake & Support Services Division Manager Jesús Mireles, Human Services Supervisor Access I Lee Salzmann, Human Services Supervisor Access II Jennine Hensleigh, Shared Services Unit Supervisor Kathy Mullooly, Lead Worker Access I Sarah Vargas, Child & Family Services Division Manager Lisa Roberts, Child & Family Services Supervisor Mary Alice Grosser, Permanency Services Supervisor Rebecca Hollister, Children with Special Needs Supervisor Don Daniels, Child & Family Lead Worker Janis Mantel-Ramos

Committee Agenda Items

Approve Minutes of 5-10-12

MOTION: Jeskewitz moved, seconded by Brandtjen to approve the minutes of May 10, 2012. Motion carried 5-0.

Advisory Committee Reports

Brandtjen noted that the Joint Mental Health Conference Committee recommended changes to the Health and Human Services By-Laws to include increasing members to 5, and in order to assure a quorum for quarterly meetings, other members of the Health and Human Services Board be invited to increase familiarity with the Mental Health Center operations. This item will be voted on by the Board today.

Brandtjen noted possible concerns going forward with Clearview and the Marsh Country Health Alliance Consortium. Clearview is a 22-26 bed facility in Dodge County that is shared with Waukesha County for developmentally disabled individuals who are high risk.

Cummings arrived at 1:05 p.m.

Gonzalez arrived at 1:05 p.m.

Schedule Next Meeting Date(s)

- July 12, 2012

Executive Committee Report of 5-14-12

Paulson highlighted the following items discussed at the last Executive Committee meeting.

- Dave Falstad was nominated as Secretary.
- Discussed Committee duties and responsibilities as contained in the Code of Ordinances.
- Appointments.
- Information was shared on the Wisconsin River Rail Transit Commission.

Announcements

Cummings invited all to attend a dedication to honor veterans who did various small projects at the veterans hospital in the 1900's in Waukesha County. It will be held on Friday, June 22 at 4:15 p.m. at Frame Park. The dedication is an Eagle Scout project for the restoration and relocation of the Arcadian veterans bench.

Future Agenda Items

- Brandtjen suggested having a meeting at the Mental Health Center.

State Legislative Update

Spaeth noted the various study committees are in recess and will keep the members updated. They are:

- 911
- HHS reporting of child abuse and neglect
- Child Welfare System
- Legal intervention with psychiatric diagnosis

Board Agenda Items**Approve Minutes of 3-15-12**

MOTION: Paulson moved, seconded by Dr. Geis to approve the minutes of March 15, 2012. Motion carried 9-0.

Approve Minutes of 4-5-12

MOTION: Paulson moved, seconded by Jeskewitz to approve the minutes of April 5, 2012. Motion carried 9-0.

Approve Minutes of 4-9-12

MOTION: Paulson moved, seconded by Jeskewitz to approve the minutes of April 9, 2012. Motion carried 9-0.

Review Correspondence

Johnson distributed a revised organizational chart of the Department of Health and Human Services.

Advisory Committee Reports

Vitale noted that a special meeting of the Joint Mental Health Conference Committee will be conducted to discuss proper posting and approval of minutes.

Farrell noted that the Mental Health Advisory Committee is working on next year's needs list.

Announcements

Schuler announced today is Paulson's last meeting of the Joint HHS Board and Committee. Schuler thanked Paulson's for serving fourteen years with the department as Chair of the HHS Committee, service to the HHS Board and representing the department, activity in the community, involvement with the annual HHS public hearings, and involvement and sponsor to the HHS Board and Committee when it first originated. Paulson noted there is so much to admire about the HHS people and the employees of Waukesha County. He enjoyed hearing what was brought to the table including the year's budget discussions, and pleasure serving the HHS department. The HHS social workers need to be applauded, encouraged, and supported. Farrell echoed what Schuler noted and thanked Paulson for his service to the HHS Board.

Future Agenda Items (Combined)

- Update from Environmental Health

Review and Accept Annual Report of the Veterans Services Division (Committee)

Ludka provided an updated page 2 of 3, noting the VA Payments change was key for the Last Four Fiscal Years. Ludka reported Waukesha County has 29,000 veterans and is the second largest county of veterans in the state. Federal benefits referred in the 2011 Annual report total \$153,758,604 which include compensation and pension, education benefits, VA guaranteed home loans, insurance and indemnities, and medical expenditures to provide care for Waukesha County veterans at VA facilities. Activities in 2011 included 7,617 incoming phone calls, 4,102 emails which are gaining popularity, and 3,745 client visits to the office. A total of 85 referrals to other federal, state, and county provider for additional services, and a total of 65 appearances on behalf of veterans were made during the year.

Ludka reported Wisconsin VA has stopped all loans. Home loans, compensation and pension, and education have all increased. Veterans who are 100% service connected are eligible to receive the property tax credit. The veteran's community receives tax credit and the state of Wisconsin property tax rebates. The Veteran Service Commission met three times in 2011. Wisconsin Veteran Homes: King has 12, and Union Grove has 5 residing residents from Waukesha County. Union Grove will discontinue the assisted living portion of its business.

Ludka introduced his new assistant Claire Layton. Layton is a four year Army veteran with a medical and social work degree, previously employed at Woods Veterans domiciliary.

MOTION: Cummings moved, seconded by Jeskewitz to accept the 2011 Annual Report of the Veterans' Services Office. Motion carried 5-0.

Update on Public Health Division (Combined)

Healy-Haney provided an update on the Pertussis Outbreak. In 2011, 220 suspect cases were reported of which 111 were confirmed. To date for 2012, 475 suspect cases were reported of which 258 proved to be positive. These numbers reflect children and adult population. Public Health staff is working diligently to contain these outbreaks while overcoming challenges in order to remain within budget for 2012, and to maintain surge capacity for a Level II agency. The CDC shared results of its 7 year study, noting if adults received their first DTAP vaccine

prior to 1990, and are in contact with children, it is recommended that adults receive one dose, which would replace the standard tetanus booster. Pertussis is a difficult disease to diagnose and control due to its similar symptoms to many cough illnesses. The vaccine is good and effective, but does wear over time, and is encouraged.

Educational Presentation on Public Health Division (Combined)

Healy-Haney referred to a handout shared with the Board and Committee members. History of past communicable diseases handled by the Public Health Division include: 2003 Monkeypox, 2008 Suspect SARS, 2009-10 H1N1 Pandemic. CDC Site visit on April 17, 2012 with a score of 95%, and the launch of the Community Health Improvement Plan Process (CHIPP) in April 2011 through community partnerships. CHIPP is a 32 member Level I requirement in the Public Health 140 review for certification. Three major health issues identified by the CHIPP team for Waukesha County include: Access to Health Care, Mental Health, and Alcohol and Other Drug Abuse. Basic required programs for Level I Public Health agency include: Communicable Disease Control & Public Health Preparedness, Community Health Improvement Plan, and Maternal & Child Health Program. Women, Infant, and Children Program (WIC) is 100% supported and funded through a federal grant through the state serving 4,000 women and children – per month census is approximately 2,200. Waukesha County Public Health Division is a Level II local tax supported agency with seven preventive health programs, and by being a Level II agency, the county receives federal dollars to manage communicable diseases in the community. The seven programs are: Adult/Child Influenza and Pneumonia Clinic, Sexually Transmitted Infection Clinic, HealthCheck Child Screening Program, Childhood Lead Poisoning Prevention Screenings, Walk-in One Stop Shop Services Clinic, Nurse Call Center: Information and Referral Services, and Chronic Disease Prevention Screening Services. The new federally qualified health center in Waukesha County will open in August 2012.

Educational Presentation on Adolescent and Family Services Division (Combined)

Slesar and Supervisory staff exchanged introductions with the Board and Committee members. Slesar referred to division handout outlining basic facts, applying evidence based practice methods to youth and families. Each division staff will describe the role of their staff and services provided as outlined in the diagram showing the interaction of each area.

Slesar reported on the division's accomplishments and missions of keeping families together – more costly when in a substitute care center, and the importance of keeping the county safe. Education is key, as three out of every four youth have shown improvement in truancy.

McDonell supervises the Juvenile Services Intake area. McDonell described the front door to the Juvenile Court System. Referrals are received from police, schools, and the community. The role of Intake staff is to schedule interviews, evaluate the situation and try to divert, when appropriate. Intake staff can counsel and close a case. If a youth either reoffends, or act out, the Intake worker can refer the youth to legal counsel.

McDonell describe the front door to the Juvenile Court Intake area. McDonell reported the responsibility of responding to law enforcement has been revise during business and non-business hours in efforts to centralize the process. This responsibility has moved to the Juvenile Center Supervisors thus freeing up time for Intake workers to perform other duties.

Cook described the process after a youth has engaged in delinquent behaviors. First step is to assess the primary incident and make recommendation to the Juvenile Court. From there, an

order is made, with the condition of supervision. This process can be ongoing for six months to one year. As part of the assessment, workers are trained in the philosophy and principles of restorative justice. Wrap around services are provided as there is a clear concern about the safety of the community. Youth are held accountable either through the restitution program or the mediation program, which is an interchange between the victim and youth, whereby discussing what led or influenced the behavior. Youth fall into one of three behavioral situations – 1) youth issue with parent or family dynamics, 2) youth have early trauma issues, and 3) youth high risk of victimizing the community or risk to themselves. The Judge considers all the information presented prior to entering either a formal or informal order. By mediating with the family, the youth tends to respond better when able to maintain family and community connections.

Braun reported on Family Services Unit 1 area functions. Referrals are received from Access and Juvenile Court Intake regarding truancy, parents not able to control their children, family issues, or other driving issues. Children, who are seen, range from six to seventeen and a half years old. The unit works to help families identify strengths, build relationships, and trust. The department contracts with the Lauer Center and St. Charles Youth and Family Services for services. The Independent Living Program is a twenty-hour week program that supports youth who have aged out of foster care.

Shryock reported on Family Services Unit II area functions. The only difference between Family Service Unit 1 and II is the FITT team (Family Intact Treatment Team). The FITT team provides intensive in-home services to families up to two years, which includes numerous of individual and family sessions, and in home family therapy. The team aim is to heal and cure based on the interfamilial sexual abuse model.

Sturdevant reported on the Juvenile Center that was formed in 1983. The center is unique as it houses Juvenile Court and Secure and Non-Secure Shelter Care in one facility. It can accommodate a total of 36 children, and is licensed by the state for boys and girls. The Juvenile Center staff monitor residents behaviors, provide discipline, support to residents, social workers, case plans, and safety to the community.

Educational Presentation on Intake and Shared Services Division (Combined)

Introductions with the Board and Committee members were exchanged. All child abuse and neglect referrals come through the Access units. Access is a point of information and referral for child abuse and neglect, seven days a week. After 11:00 p.m. M-F, Juvenile Center Shelter Care staff receive those calls. Weekend calls are coordinated by staff on call or crisis workers. Calls are screened for investigation or for family preventive services. According to statutory language, staff have up to sixty days to conduct an investigation. During an investigation, staff work closely with law enforcement to ensure the safety of a child, while determining if maltreatment has occurred.

Vargas began her lead worker duties in 2011. Lead worker responsibilities are in addition to regular assigned tasks. Some of the functions include providing backup coverage for Supervisor in the Division, make screening decisions and Supervisory guidance to the workers, on call for the day, and supervisory designee every other weekend to review incoming reports. Vargas's goal, as lead worker, is to improve the phone intake process by implementing efficiencies, strengthening relationships with mandated reporters and community members.

Mullooly referred to a handout outlining the services within Shared Services. They include: After hours crisis, Volunteer Services/Volunteer Transportation, Home and Financial Services, Voluntary Kinship Program, Daycare Certification, and Crisis Respite Daycare.

Page referred to a handout on Economic Support programs that provide assistance to low income families. The programs include Medicaid/BadgerCare, FoodShare, Child Care, and some smaller programs. In addition, Page reported history and formation of the five county consortium called Moraine Lakes. Formed in January 2012, Waukesha County partnered with four other counties – Fond du Lac, Ozaukee, Walworth, and Washington. All calls and inquiries go through the call center that is staffed by specialists from each county. The average wait time is less than six minutes making it efficient as possible for those who are requesting services. Training/adjusting staff on all job functions, fully staffing the units and meeting deadlines has been a challenging experience during this process.

Educational Presentation on Child and Family Services Division (Combined)

Roberts reported that in Waukesha County alone there are over 600 children age birth to three years of age in the Birth to Three Program that is administered through Lutheran Social Services of WI and Upper MI. Lutheran Social Services works in partnership with providers creating a transition plan and delivers a framework of early intervention services to support and to meet the needs of the child.

Mantel-Ramos is the Divisions Lead Worker for an eighteen month term. The lead worker classification is an opportunity for a worker to advance their skills, and take on some of the administrative duties of the division that will help offset demands.

Grosser reported on her unit – Child and Family Services, and Hollister's unit – Permanency Services. When cases are completed in the Access area of the Intake and Support Services Division, the cases transfer to either unit. These cases may have a history of families struggling with abuse and neglect, and mental illness. The Child and Family unit works with the families by monitoring for safety, while maintaining the child safely in the home, provide resources, and support/link families with good community partners. In addition, family team meetings allows for the development of a comprehensive case plan, which is reviewed monthly. If the case is in court, then a guardian ad litem is appointed and services recommended are mandated by the court. The Permanency Services unit focuses on the licensing component of foster homes, relative caregivers to ensure families are supported and the safety of the child.

Waukesha County recently completed its third State Quality Service Review of its Child Welfare Program with the State commenting on the consistency of Waukesha County's many strengths and improvements in identified areas. The State was impressed with the 125 licensed foster homes that we share with Jefferson and Milwaukee County. Currently the need is for foster homes for teenagers. Increasing trends noted in the community are prescription drug use, in combination of mental health and AODA issues, and homelessness.

Roberts reported on her involvement with the Trauma Informed Care Team. The State has studied and noted that long term effects of children exposed to violence do affect the health of the child. In the Waukesha County community there are three shelters, Jeremy, Hebron, and Sienna House that do wonderful work with children exposed to violence.

Daniels unit provides intensive and ongoing services to children with profound physical or mental health disabilities with the intent to maintain the child in the home. Funding to support families remain intact comes from the federal government. The State has an assessment tool that determines the level of care needed. Daniels referred to handouts on the Children's Long Term Support Waiver (CLTS), and how the Family Support Program functions, both providing a full service description of the program.

Approval of Health and Human Services Board By-Laws (Board)

Schuler reported the Health and Human Services By-Laws were revised in 2007. A question from the Joint Mental Health Advisory Committee of Monday, April 2, 2012 presented itself, that if a member is absent, can another member of a Board substitute thereby having a quorum present. The Board discussed and recommended that the wording in the Health and Human Services By-Laws be revised to read on page 3, Article VIII – Duties of Standing Committee, #1. The Joint Mental Health Center Conference Committee shall consist of at least three (3) Board members, but in order to meet a quorum for meetings, another member of the Health and Human Services Board or Committee could substitute.

MOTION: Vitale moved, seconded by Paulson to approve the revised Health and Human Services By-Laws. Motion carried 9-0.

Jim Jeskewitz left at 3:45 p.m.

Flor Gonzalez left at 3:45 p.m.

Nomination and Appointment of Vice Chair, Health and Human Services Board (Board)

Vitale was nominated and accepted the appointment of Vice Chair to the Health and Human Services Board.

MOTION: Paulson moved, seconded by Brandtjen to approve the appointment. Motion carried 9-0.

MOTION: Vitale moved, seconded by Paulson to adjourn the board meeting at 4:11 p.m. Motion carried 7-0.

MOTION: Cummings moved, seconded by Brandtjen to adjourn the committee meeting at 4:11 p.m. Motion carried 5-0.

Respectfully submitted,

Kathleen M. Cummings
Secretary